

## Water Sewer Board Meeting 7-17-2018

Attendance: Ron Mills, Paul Fox, Dan Jere Rich Phillips Elgin Ellis

Next meeting is scheduled for August 21, 2018

- Water Tower painting will begin in September. Rich Phillips approved with the contractor and has scheduled.
- Sewer Televising still hasn't started, sewer department is very busy with current projects and hasn't had the time or personnel to begin the system cleaning and televising.
- Usage factors on water meters are being discovered to not have the correct multiplication factor on the meter or in the software system. For example, it has been discovered that the schools water meter is using a 100 multiplier and it should have a multiplier of 1000. Rich has stated he will go through the software system to determine how long the incorrect multiplier. There are 324 meters in the township.
- Billing process needs to be addressed, in the past some water bills have been changed by handwriting the bill amount. This practice will have to stop and be addressed and make the necessary corrections to the process or system to prevent this.
- Conversation was held about presenting to the Township Board the "No Usage Fee"
  - If a resident has the water shut off and there is "no usage" of water for 4 consecutive quarters the ready to serve fee will be waved at the beginning of the 5<sup>th</sup> quarter. However, if the water is turned back on before the first day of the 5<sup>th</sup> quarter the ready to serve fee will be fully enforced.

Meeting Adjourn