

Superior Township
Special Board Meeting Minutes

Tuesday, March 5, 2024

Prepared by: Susanne Kniskern, Treasurer

Call to order: 6:00pm by William Munsell

Pledge of Allegiance

Roll Call:

- Present: Susanne Kniskern, John Waisanen & William Munsell
- Absent: Jo Harris – unexcused due to no advanced notification to the board of absence

Public Comment: Otto Bacon gave update on the Advisory Park Committee's progress.

- 120K pounds of steel: \$66K Value. Scrap value \$14.5K
- Estimated value for manufactured home \$55K-\$100K
- Estimated value of Park House zero
- Cost to rent porta potty: \$250 each handicap, \$50 per clean out.
- Cost to purchase porta potty: \$3500.00 handicap/regular, \$50 per clean-out
- Porta potties are lightweight and can be moved to other locations if needed.
- Cost to purchase water fountain: \$1K-\$2K
- Otto Bacon to donate stainless steel pet water bowl and chain to secure the water bowl.
- Erosion Control Permits: \$300.00 each. 500 ft from water.
- Provided update on Bike Trail under the Brimley Bridge. MDOT and DNR in favor of this kind of project.
- Board Walk at Veteran Park location estimate: 64 ft \$3600.00 & \$815.00 for split rail fence.
- Board Walk at Superior Township Park estimate: 145 ft \$8630.00 or 370 ft \$20K
- All volunteer labor.

Agenda:

- Motion by John Waisanen and supported by Susanne Kniskern to approve the agenda.
 - William Munsell – Yes
 - John Waisanen – Yes
 - Susanne Kniskern – Yes
 - Motion Carried

Board Appointments:

- Motion by Susanne Kniskern and supported by John Waisanen to appoint William Munsell as Superior Township Supervisor for the remainder of the 2020-2024 term.
 - William Munsell – Yes
 - John Waisanen – Yes
 - Susanne Kniskern – Yes
 - Motion Carried
- Motion by Susanne Kniskern and supported by John Waisanen to appoint Kathy Loup as Superior Township Trustee for the remainder of the 2020-2024 term.
 - William Munsell – Yes
 - John Waisanen – Yes

- Susanne Kniskern – Yes
- Motion Carried

Motions:

- Motion by William Munsell and supported by John Waisanen to approve the December 19, 2023 Regular Board meeting minutes with corrections.
 - William Munsell – Yes
 - John Waisanen – Yes
 - Susanne Kniskern – Yes
 - Motion Carried
- Motion by Susanne Kniskern and supported by John Waisanen to approve the January 4, 2024 Special Meeting minutes with corrections.
 - William Munsell – Yes
 - John Waisanen – Yes
 - Susanne Kniskern – Yes
 - Motion Carried
- Motion by William Munsell and supported by John Waisanen to approve the January 23, 2024 Regular Board meeting minutes with corrections.
 - William Munsell – Yes
 - John Waisanen – Yes
 - Susanne Kniskern – Yes
 - Motion Carried
- Motion by John Waisanen and supported by Susanne Kniskern to approve the February 2, 2024 Special Meeting minutes.
 - William Munsell – Yes
 - John Waisanen – Yes
 - Susanne Kniskern – Yes
 - Motion Carried
- Motion by William Munsell and supported by Susanne Kniskern to approve the February 6, 2024 Elections Commission Meeting minutes with corrections.
 - William Munsell – Yes
 - Susanne Kniskern – Yes
 - John Waisanen – No
 - Motion Carried

New Business:

- Motion by Susanne Kniskern and supported by John Waisanen to approve the 2024 Federal Poverty Guidelines/Resolution.
 - William Munsell – Yes
 - John Waisanen – Yes
 - Susanne Kniskern – Yes
 - Motion Carried
- Motion by Susanne Kniskern and supported by John Waisanen to approve the Superior Township Board Meeting Schedule for 2024/2025.
 - William Munsell – Yes
 - John Waisanen – Yes
 - Susanne Kniskern – Yes
 - Motion Carried

- Motion by Susanne Kniskern and supported by William Munsell to set the budget workshop/hearing schedule as follows: Work Session – Monday, March 18, 2024 @ 1pm; Budget Hearing – Thursday, March 21, 2024 @ 1pm; Approve Amendments to 2023/24 FY Budget & approve 2024/2025 FY Budget at the Superior Township Regular Meeting on Tuesday, March 26, 2024 @ 6pm.
 - William Munsell – Yes
 - John Waisanen – Yes
 - Susanne Kniskern – Yes
 - Motion Carried

Clerk's Report:

- Motion by Susanne Kniskern and supported by William Munsell to approve the January 2024 clerk's report.
 - William Munsell – Yes
 - John Waisanen – Yes
 - Susanne Kniskern – Yes
 - Motion Carried

Treasurer's Report:

- Motion by John Waisanen and supported by Susanne Kniskern to approve the January 2024 treasurer's report.
 - William Munsell – Yes
 - John Waisanen – Yes
 - Susanne Kniskern – Yes
 - Motion Carried

Adjournment:

- Motion by John Waisanen and supported by William Munsell to adjourn the meeting at 7:00pm
 - William Munsell – Yes
 - John Waisanen – Yes
 - Susanne Kniskern – Yes
 - Motion Carried

A handwritten signature in black ink, appearing to be 'W. Munsell', located in the bottom right corner of the page.

03/19/2024 09:37 AM
 User: SUSANNE
 DB: Superior Townsh

CHECK REGISTER FOR SUPERIOR TOWNSHIP
 CHECK DATE FROM 02/01/2024 - 02/29/2024
 STATUS FILTER: Cleared

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
02/01/2024	GENOP	1131(E)	AP	0160	STATE OF MICHIGAN		2,093.77
02/01/2024	GENOP	8959	AP	0131	STANDARD ELECTRIC	PARTS	6,095.15
02/02/2024	GENOP	8963	PR	192	ANDERSON, LORI		369.80
02/02/2024	GENOP	8964	PR	190	BAILEY, SUSAN		55.72
02/02/2024	GENOP	8965	PR	00192	BUSHA, LORI		9.69
02/02/2024	GENOP	8966	PR	00190	HARRIS, MARY JO		402.45
02/02/2024	GENOP	8967	PR	00180	HARRIS, MASON		851.43
02/02/2024	GENOP	8968	PR	00188	HARRIS, MAURICE		64.75
02/02/2024	GENOP	8969	PR	00163	HOORNSTRA, LYLE		1,193.46
02/02/2024	GENOP	8970	PR	193	KNISKERN -GUINN, SUSANNE		323.08
02/02/2024	GENOP	8971	PR	00187	KNISKERN -GUINN, SUSANNE		415.70
02/02/2024	GENOP	8972	PR	00102	LEDERGERBER, CHRISTINE		855.84
02/02/2024	GENOP	8973	PR	00167	MUNSELL, WILLIAM		97.89
02/02/2024	GENOP	8974	PR	00083	PHILLIPS, RICHARD		1,455.87
02/02/2024	GENOP	8975	PR	00080	PHILLIPS, RICHARD		416.89
02/06/2024	GENOP	1134(E)	AP	0420	AT&T		183.89
02/07/2024	GENOP	1132(E)	AP	0351	DTE ENERGY		1,151.38
02/07/2024	GENOP	1133(E)	AP	0375	CLOVERLAND ELECTRIC CO-OP		3,981.64
02/08/2024	GENOP	8991	AP	0451	ADVANCED AUTO PARTS		72.55
02/08/2024	GENOP	8992	AP	0419	AUTOZONE	PARTS	20.88
02/08/2024	GENOP	8993	AP	0412	BAY MART	SHOP	551.62
02/08/2024	GENOP	8994	AP	0329	EVERYTHING ELECTRIC SALES INC	FUEL	12.29
02/08/2024	GENOP	8995	AP	0319	GAYLOR-THOMPSON SALES	PARTS	138.85
02/08/2024	GENOP	8996	AP	0144	GFL ENVIRONMENTAL USA INC	REPAIR	170.94
02/08/2024	GENOP	8997	AP	0384	HIMATHA TELEPHONE CO	TRASH REMOVAL	259.94
02/08/2024	GENOP	8998	AP	0384	HIMATHA TELEPHONE CO	TELEPHONE	237.94
02/08/2024	GENOP	8999	AP	0217	NATIONAL OFFICE PRODUCTS	TELEPHONE	442.03
02/08/2024	GENOP	9000	AP	0183	PARKER'S ACE HARDWARE	SUPPLY	20.95
02/08/2024	GENOP	9001	AP	0581	QUADIENT FINANCE USA, INC	PARTS	708.08
02/08/2024	GENOP	9002	AP	0137	SUPERIOR TOWNSHIP TAX FUND	POSTAGE	720.18
02/08/2024	GENOP	9003	AP	0034	SUSANNE KNISKERN	POSTED TO WRONG ACCOUNT	122.56
02/08/2024	GENOP	9004	AP	0112	TRACTOR SUPPLY CREDIT PLAN	PETTY CASH	57.99
02/08/2024	GENOP	9005	AP	0098	US BANK EQUIPMENT FINANCE	PARTS	128.14
02/14/2024	GENOP	9022	AP	0412	BAY MART	FUEL	522.39
02/14/2024	GENOP	9023	AP	0395	BUNKER MFG INC.	PARTS	29.17
02/14/2024	GENOP	9024	AP	0388	CHARTER COMMUNICATIONS	INTERNET SERVICE	119.98
02/14/2024	GENOP	9026	AP	0255	NAPA AUTO PARTS	PARTS	13.98
02/14/2024	GENOP	9027	AP	0137	SUPERIOR TOWNSHIP TAX FUND	PARTS	364.59
02/16/2024	GENOP	8960	PR	00102	LEDERGERBER, CHRISTINE	P. I. L. T.	855.84
02/16/2024	GENOP	9010	PR	192	ANDERSON, LORI		157.04
02/16/2024	GENOP	9011	PR	190	BAILEY, SUSAN		40.53
02/16/2024	GENOP	9012	PR	00192	BUSHA, LORI		82.24
02/16/2024	GENOP	9013	PR	00190	HARRIS, MARY JO		402.46
02/16/2024	GENOP	9014	PR	00180	HARRIS, MASON		948.46
02/16/2024	GENOP	9015	PR	00188	HARRIS, MAURICE		74.00
02/16/2024	GENOP	9016	PR	00163	HOORNSTRA, LYLE		1,193.46
02/16/2024	GENOP	9017	PR	193	KNISKERN -GUINN, SUSANNE		268.02
02/16/2024	GENOP	9018	PR	00187	KNISKERN -GUINN, SUSANNE		415.70
02/16/2024	GENOP	9020	PR	00083	PHILLIPS, RICHARD		722.75
02/16/2024	GENOP	9021	PR	00080	PHILLIPS, RICHARD		204.80

Total of 50 Checks:
 Less 0 Void Checks:
 Total of 50 Disbursements:

30,098.75
 0.00
 30,098.75

\$ 31,895.45

User: SUSANNE

CHECK DATE FROM 02/01/2024 - 02/29/2024

DB: Superior Townsh

STATUS FILTER: Open

Bank GENOP GENERAL OPERATING

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
02/14/2024	GENOP	9025	AP	0329	EVERYTHING ELECTRIC SALES INC	PARTS	56.66 V
02/16/2024	GENOP	9019	PR	00167	MUNSELL, WILLIAM		97.89
02/29/2024	GENOP	9046	AP	0334	EUP REGIONAL PLANNING	ZONING MAP	300.00
02/29/2024	GENOP	9047	AP	0225	MISS DIG SYSTEM, INC.	ANNUAL MEMBERSHIP FEE	991.59
02/29/2024	GENOP	9048	AP	0012	TERRI FORREST	ELECTION	164.68
02/29/2024	GENOP	9049	AP	0092	VISA	VISA	242.54

Total of 6 Checks:

Less 1 Void Checks:

Total of 5 Disbursements:

1,853.36
 56.66
 1,796.70

Bank GENOP GENERAL OPERATING

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
07/20/2023	GENOP	8527	AP	0255	MPEC	HARDWARE ITEMS/PLANT FOOD	115.71
09/11/2023	GENOP	8671	PR	00180	HARRIS, MASON		699.26
01/05/2024	GENOP	8907	PR	195	WHEALY, CHRISTOPHER		57.27
02/14/2024	GENOP	9025	AP	0329	EVERYTHING ELECTRIC SALES INC	PARTS	56.66
02/16/2024	GENOP	9019	PR	00167	MUNSELL, WILLIAM		97.89
02/29/2024	GENOP	9046	AP	0334	EUP REGIONAL PLANNING	ZONING MAP	300.00
02/29/2024	GENOP	9047	AP	0225	MISS DIG SYSTEM, INC.	ANNUAL MEMBERSHIP FEE	991.59
02/29/2024	GENOP	9048	AP	0012	TERRI FORREST	ELECTION	164.68
02/29/2024	GENOP	9049	AP	0092	VISA	VISA	242.54

Total of 9 Checks:
Less 1 Void Checks:
Total of 8 Disbursements:

2,725.60
56.66
2,668.94

*9/22 obs check
due treasurer's report.*

**Treasurer's Report
Superior Township
Month Ending February 2024**

SCCU General Fund (1.000% APY)

			Interest		
Checking Account 7610	\$	414,452.93	\$	289.56	
Savings Account	\$	5.00			
					\$ 414,457.93

GL Breakdown by Departments

101-000-001.50 General Fund	\$	174,303.01			
210-000-001.50 Special Funds/Depot Expenses	\$	(279.21)			
590-000-001.50 Sewer Fund	\$	58,335.23			
591-000-001.50 Water Fund	\$	179,867.49			
Subtotal:	\$	412,226.52			
Outstanding checks	\$	2,668.94			
Subtotal:	\$	414,895.46			
Outstanding Deposits/OS Misc Adj	\$	442.53			
	\$	414,452.93			

***SCCU Tax Fund (.050% APY)**

Checking Account 2670	\$	243,949.84	\$	-	
Savings Account	\$	5.02			
					\$ 243,954.86

***SCCU Fireman's Account (0.050% APY)**

Checking Account 1820	\$	584.21	\$	-	
Savings Account	\$	5.01			
					\$ 589.22

4Front (0.07% annual yield)

Savings Account 7944	\$	25,140.75	\$	1.00	\$ 25,140.75
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UP Credit Union

Sewer Fund (0.15 to .80% tiered rate)

Savings Account 148-2	\$	250,807.28	\$	139.03	\$ 250,807.28
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Total Interest Earned February

\$ 1,529.86

***4Front 4.89%**

APY 5.00%

CD - Water Dept	\$	136,678.37			
Interest earned	\$	531.02			
February					
Total Investment \$133,303.33 on 07/26/2023					
					\$ 137,209.39

OMB CD Interest To Date

\$ 11,113.07

*Soo CoOp 4.31%	APY 4.40%	\$	51,836.32		
Water Dept	18 mos	MD 9/1/2024			
Interest earned	February	\$	189.75	\$	52,026.07
Initial Investment \$50K on 03/01/2023					
*Soo CoOp 4.31%	APY 4.40%	\$	51,836.32		
CD - Sewer Dept	18 mos	MD 9/1/2024			
Interest earned	February	\$	189.75	\$	52,026.07
Initial Investment \$50K on 03/01/2023					
*Soo CoOp 4.31%	APY 4.40%	\$	51,836.32		
CD - General Op	18 mos	MD 9/1/2024			
Interest earned	February	\$	189.75	\$	52,026.07
Initial Investment \$50K on 03/01/2023					
Soo CoOp CD's Interest To Date				<u>\$ 6,078.21</u>	
Bank Accounts & 4Front CD		\$	1,072,159.43	\$	1,072,159.43
Soo CoOp CD's		\$	156,078.21	\$	156,078.21
Total Funds		<u>\$</u>	<u>1,222,159.43</u>	<u>\$</u>	<u>1,222,159.43</u>

Prepared by: Susanne Kniskern, Treasurer

***Not for general township use.**