

# Superior Township Property Tax Exemption Request

Revised 12/2017

## PROPERTY INFORMATION

Real Property Parcel #: \_\_\_\_\_

Personal Property Parcel #: \_\_\_\_\_

Property Address: \_\_\_\_\_

## OWNER INFORMATION

Name of organization \_\_\_\_\_

Contact person: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

## INDICATE UNDER WHAT STATE STATUTE YOU ARE CLAIMING EXEMPTION:

\_\_\_\_\_ 211.7d \_\_\_\_\_ 211.7g \_\_\_\_\_ 211.7n \_\_\_\_\_ 211.7o

\_\_\_\_\_ 211.7p \_\_\_\_\_ 211.7r \_\_\_\_\_ 211.7s

\_\_\_\_\_ Other (please specify) \_\_\_\_\_

## MICHIGAN TAX TRIBUNAL FOUR-PART TEST: (Check all that apply)

\_\_\_\_\_ The real estate or personal property must be owned, occupied and used by the exemption claimant. **Note: Tax day is December 31<sup>st</sup> each year.**

\_\_\_\_\_ The exemption claimant must be a library, charitable, educational, scientific or religious institution.

\_\_\_\_\_ The claimant must be incorporated under the laws of the State of Michigan or any other state in the United States.

\_\_\_\_\_ The exemption exists only when the buildings and other property thereon are occupied by the claimant solely for the purpose for which it is incorporated.

## ATTACH COPIES OF THE FOLLOWING TO THIS FORM:

1. Articles of Incorporation
2. Organization's By-laws
3. Copy of deed or land contract showing ownership
4. Internal Revenue Service Code 501c (3) status
5. Internal Revenue Service Code 990, 990n, 990ez
6. Copy of any pamphlet, other information, or literature describing the functions of the organization
7. Copy of fee schedule
8. Copy of your policy as to who is eligible to receive your services and on what terms

**If you are not providing any of the above, you must include a letter explaining why.**

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
Date